

Filing Period: _____ Durango Bus. Lic. # **2 0 1** _____

CITY OF DURANGO
2018 SALES/USE TAX RETURN
 949 EAST SECOND AVENUE DURANGO, CO 81301-5109
 (970) 375-5033 www.durangogov.org Fax (970) 375-5038
ONLINE E-FILING AVAILABLE AFTER REGISTERING

Due Date: _____

Business Name: _____

Location Address: _____

1. GROSS SALES AND SERVICE		(TOTAL RECEIPTS FROM CITY ACTIVITY MUST BE REPORTED AND ACCOUNTED FOR IN EVERY RETURN INCLUDING ALL SALES, RENTALS AND LEASES, AND ALL SERVICES BOTH TAXABLE AND NON-TAXABLE.)	
2A. ADD: BAD DEBTS COLLECTED			
2B. TOTAL LINES 1 & 2A			
DEDUCTIONS	3. A. NON-TAXABLE SERVICES SALES (INCLUDED IN ITEM 1 ABOVE)		
	B. SALES TO OTHER LICENSED DEALERS FOR PURPOSES OF TAXABLE RESALE		
	C. SALES SHIPPED OUT OF CITY AND /OR STATE (INCLUDED IN ITEM 1 ABOVE)		
	D. BAD DEBTS CHARGED OFF (ON WHICH CITY SALES TAX HAS BEEN PAID)		
	E. TRADE-INS FOR TAXABLE RESALE		
	F. SALES OF GASOLINE AND CIGARETTES		
	G. SALES TO GOVERNMENTAL RELIGIOUS AND CHARITABLE ORGANIZATIONS		
	H. RETURNED GOODS		
	I. OTHER DEDUCTIONS (LIST)		
	J.		
K.			
3. TOTAL DEDUCTIONS (TOTAL OF LINES 3A THRU K)			
4. TOTAL CITY NET TAXABLE SALE S & SERVICE (LINE 2B MINUS LINE 3)			

COMPUTATION OF TAX			
5. AMOUNT OF CITY SALES TAX: 3.0% OF LINE 4			
6. ADD: EXCESS TAX COLLECTED:			
7. ADJUSTED CITY TAX: (ADD LINES 5 AND 6)			
8. DEDUCT 3 1/3% OF LINE 7 (VENDOR'S FEE, IF PAID BY DUE DATE), MAXIMUM ALLOWED EQUALS \$300.00			
9. TOTAL SALES TAX (LINE 7 MINUS LINE 8)			
10. CITY USE TAX FROM SCHEDULE B	AMOUNT SUBJECT TO TAX	X 3.0%	
11. CITY LODGERS TAX:		X 2%	
12. TOTAL TAX DUE: (ADD LINES 9, 10, AND 11)			
13. IF RETURN IS FILED AFTER DUE DATE THEN	LATE FILING PENALTY: 10%		Total →
	ADD: INTEREST 0.50% PER MONTH:		
14. TOTAL TAX PENALTY AND INTEREST DUE (ADD LINES 12 AND 13)			→
15. ADJUSTMENT PRIOR PERIODS ATTACH COPY OF OVER OR UNDERPAYMENT NOTICE	A - ADD UNDERPAYMENT:		→
	B - DEDUCT OVERPAYMENT/BOND:		
16. TOTAL DUE AND PAYABLE:		MAKE CHECK OR MONEY ORDER PAYABLE TO CITY OF DURANGO	→

SCHEDULE A - SPECIAL MESSAGE TO CITY	

SCHEDULE B - CITY USE TAX			
The Durango Code imposes a tax upon the privilege of using, storing, distributing or otherwise consuming in the City tangible property or taxable services purchased, rented or leased. This only applies to vendors and consumers on items in which city sales taxes were not paid.			
DATE OF PURCHASE	NAME OF VENDOR ADDRESS	TYPE OF COMMODITY PURCHASED	PURCHASE PRICE
(A) LIST OF PURCHASES (IF ADDITIONAL SPACE IS NEEDED, ATTACH SCHEDULE IN SAME FORMAT)			
			\$
			\$
			\$
			\$
			\$
			\$
(B) TOTAL PURCHASE PRICE OF PROPERTY SUBJECT TO CITY USE TAX ENTER TOTAL HERE AND ON LINE 10 OF RETURN			\$

SCHEDULE C - CONSOLIDATED ACCOUNTS REPORT			
This schedule is required in all cases in which the taxpayer makes a consolidated return, which includes sales made at more than one location. It must be completely filled out and convey all information required in accordance with the column headings. If additional space is needed, attach schedule in same format.			
ACCOUNT NUMBER	BUSINESS ADDRESSES OF CONSOLIDATED ACCOUNTS	PERIODS TOTAL GROSS SALES (TOTAL TO LINE 1 OF RETURN)	PERIODS NET TAXABLE SALES (TOTAL TO LINE 4 OF RETURN)
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
		\$	\$
(B) TOTAL PURCHASE PRICE OF PROPERTY SUBJECT TO CITY USE TAX ENTER TOTALS HERE AND ON RETURN		\$	\$

NEW BUSINESS DATE M DA YR. O Y	1. If ownership has changed, give date of change and new owner's name. 2. If business has been permanently discontinued, give date discontinued. 3. If business location has changed, give new address. 4. Records are kept at what address? _____
DISCONTINUED DATE M DA YR. O Y	5. If business is temporarily closed, give dates to be closed. 6. If the return includes sales for more than one location, refer to and complete Schedule C.

SHOW BELOW CHANGE OF OWNERSHIP, NAME AND/OR ADDRESS, ETC.

BUSINESS ADDRESS MAILING ADDRESS

I hereby certify under penalty of perjury, that the statements made herein are to the best of my knowledge, true and correct.

Sign: _____

Printed Name _____

Company _____

Phone _____

Title _____

Date _____