



GAMETIME

Durango Parks & Recreation

Afterschool Gametime 2021

Gametime COVID-19 Guidelines

Due to the latest CDC and Colorado Department of Public Health and Environment guidelines regarding the COVID-19 virus, the following procedures will be implemented for Gametime participants and staff until further notice. As the state guidelines are ever-changing, please be aware that the guidelines implemented by the City of Durango and the Gametime program are subject to change at any time.

- Face coverings must be worn by all participants and staff, in all settings, at all times, unless eating or participating in an activity is that prohibits face covering.
- Face coverings are required to get on the Gametime buses or vans.
- Parents agree to not bring their child(ren) to Gametime if they show any symptoms of illness, including, but not limited to; fever, shortness of breath and/or cough. Participants will be checked for symptoms prior to entry into the Gametime facility. If a participant becomes ill during the day, they will be separated from the group, and parents will need to arrange for them to be picked up immediately.
- Participants can bring personal hand sanitizer to use throughout the day. This will be in addition to regularly scheduled handwashing.
- All participants will need to bring a water bottle, as there will be no access to facility water fountains at this time. Staff will be able to refill water bottles as needed.
- During participant pick-up and drop-off all parents/guardians are required to wear a face covering and follow physical distancing guidelines.
- Participants will be picked-up and dropped-off outside the childcare rooms to encourage physical distancing and lessen exposure to non-participants.

Purpose:

The purpose of the Durango Parks and Recreation Gametime Program is to provide children the opportunity to form new relationships while participating in various activities in a well supervised and safe environment.

Philosophy:

We believe that each individual child is unique and will bring their own special qualities to the program. It will be the goal of each leader to coordinate group dynamics so that each child will fully maximize their qualities to reach their full potential. While we will follow each week's schedule of activities, the children will have ample time to explore, imagine and create their own fun, while meeting new friends and developing appropriate socialization skills. Our main objective is to provide a safe, healthy, and nurturing environment for the children, while allowing parents to feel comfortable knowing that their children will be cared for in a professional and compassionate way.

Information:

- Children ages 5-15 years
- Monday-Friday from 2:30pm until 6:00pm
- Meets in the Twilight Room at the Recreation Center
- Transportation provided on in-person school days from Park Elementary, Riverview Elementary, and Needham Elementary
- Gametime activities include crafts, reading, games, open gym, swimming, climbing wall, gymnastics, playground, and field trips, within CDC and CDPHE guidelines
- Register at the Durango Community Recreation Center or online at <https://www.durangogov.org/495/Gametime-Childcare>

Fees:

Daily: \$14

*No Afterschool Gametime on holidays when the Recreation Center is closed.

*No Afterschool Gametime on non-holidays that children are not in school (remote or in-person), such as 9-R Professional Development days and observed holidays when the Recreation Center is open. Please enroll in our Kid's Day program for those days. View all available Kid's Days at <https://www.durangogov.org/495/Gametime-Childcare> or contact Guthrie Hardesty at Guthrie.Hardesty@durangogov.org

Drop off & Pick-up:

Please be sure to sign in and out your child every day. Staff will sign in your child if they are picked up from school. If your child does not attend one of the 3 schools from which we provide transportation, please contact Guthrie Hardesty at Guthrie.Hardesty@durangogov.org If you drop your child off later or need to pick up earlier, you will need to call the Director at 970-317-1511. Children will be released only to a parent/guardian or alternate person listed on the Child Information Form. Children will not be released to other persons unless designated by the parent/guardian with written authorization and with proper identification.

Late Pick-Up:

A late charge of \$5.00 per 15 minutes per child will be assessed for children not picked up by 5:30pm. If we do not receive a call from parents within 30 minutes after we close and we are unable to reach an emergency contact person, the local authorities will be notified. Persistent, late pick-ups may result in suspension and/or withdrawal from Gametime. We reserve the right to terminate the childcare contract.

Discipline Policy:

Keeping children actively involved in meaningful and fun activities generally creates an environment in which problems are few and minor. However, in situations where rules are not followed, leaders will utilize the following procedures:

Behavioral infractions are documented: Staff will document to maintain a written accounting of problems and patterns.

Correction: Child is reminded of the rules and is asked once again to follow them.

Safe Place: Child is asked to "sit out" as a cooling off and calming down period.

Communication with Parents: Serious problems will be conveyed to the parent immediately by phone. Small problems will be communicated at the end of the day.

Suspension/Withdrawal: Serious or continuing problems may result in a behavioral plan, suspension and/or immediate withdrawal. We reserve the right to terminate the childcare contract.

Medical Emergencies:

In case of a medical emergency, every effort will be made to reach the parents. If the parents cannot be reached, we will try the emergency numbers the parents have listed on the Child Information Form. Emergency medical treatment by professionals will be given when all efforts to reach parents or guardians have failed. Children will be transported by emergency ambulance to the closest medical facility. In a life-threatening emergency, EMS will be called immediately.

Illness:

We require that parents keep their children home when they show signs of illness. If a child comes to the program ill or becomes ill during the day, the parents will be asked to pick up their child immediately. Ill children will be isolated, to the best of the staff's ability, from others in the program until they are picked up. We will notify San Juan Basin Health Department if any child has attended our program and has been diagnosed with a communicable disease.

24 Hour Rule:

If a child is sent home due to fever of 100.4 degrees or greater, vomiting two or more times, or diarrhea two or more times, they may not return the day after being sent home. They may return after being symptom free for 24 hours.

Medication:

If a child needs to take medication which must be dispensed at Gametime or requires medication in the event of an emergency (i.e., food allergy, asthma, Epi-pen), the child's physician must complete the medication form. The form must be submitted and reviewed by our Nurse Practitioner and staff before the child may attend Gametime. We are unable to administer any over-the-counter medication unless it is listed on the medication form. State law forbids us from applying anything except soap, water, and a Band-Aid to any open wound.

Sick Policy:

Please do not bring your child to Gametime if they are sick or have any symptoms. Children will be excluded from Gametime if the illness prevents the child from participating in activities, increases risk of transmission to others, and/or if the illness requires more care than staff are able to provide.

Exclusion is Necessary:

COVID 19: If child has any symptoms; cough, shortness of breath, difficulty breathing, fever over 100.4 degrees, chills, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion, runny nose, nausea, vomiting, diarrhea

Chicken Pox: Until blisters have dried and crusted

Conjunctivitis (pink eye): Return 24 hours after treatment has been started

Coughing: If it is severe, uncontrolled or has difficulty in breathing

Croup: A doctor note with diagnosis and treatment is necessary to return

Diarrhea: If it is not contained and until 24 hours from doctor stating the cause and that it is not contagious

Norovirus: Return after at least 24 hours have passed since the vomiting and diarrhea symptoms ended

Salmonella: Return after at least 24 hours have passed since the vomiting and diarrhea symptoms ended

Shigella: Return after at least 24 hours have passed since the vomiting and diarrhea symptoms ended.

E. coli: Return after at least 24 hours have passed since the vomiting and diarrhea symptoms ended

Fever: If the fever is equal to or greater than 100.4 degrees F. Must be fever free for 24 hours

Head Lice: Until treatment has been completed

Hepatitis A: Until one week after onset or illness or jaundice

Herpes: If mouth sores are oozing and cannot be covered

Impetigo: Until 24 hours after treatment starts

Rash (body), Ringworm, Roseola and RSV: A doctor's note with diagnosis and treatment is necessary to return

Vomiting: Exclusion for children who have 2 or more episodes of vomiting in the past 24 hours. Child must be excluded for 24 hours AFTER last episode of vomiting

***Additional foodborne illnesses:** Requires a doctor's note specifying individuals as free of illness before being able to return

Exclusion not Necessary:

Coxsackie virus: If child is able to participate in activities.

Ear Infection: Unless child has a fever equal to or greater than 100.4 degrees F.

Fifth's Disease: Child is no longer contagious once rash illness appears.

Records of Immunization:

The Division of Child Care, part of the Colorado Department of Human Services, requires us to have in each registered child's file, a copy of their immunization records. Gametime utilizes the Colorado Immunization Information System (CIIS), a confidential, secure, statewide immunization registry. If your child was not vaccinated in Colorado, you must provide proof of immunization before your child attends Gametime.

Child Abuse:

All staff of Durango Parks and Recreation is mandated by the State of Colorado to report any suspicion of child abuse. To file a statement of complaint, call The Department of Human Services at 259-5465 or 303-866-5948.

Children with Special Needs:

We do provide services for children with special needs, within our limitations. Durango Parks and Recreation is an inclusionary program and will not discriminate based on a child's developmental needs or ability. We will work with the parents/guardians to try and accommodate each child based on our staff availability. If your child has special needs, please contact Guthrie Hardesty before attending at Guthrie.Hardesty@durangogov.org

Severe Weather:

In the event of inclement or excessively hot weather, Gametime staff may vary the schedule for the safety of the kids. We ask that parents dress their children appropriately for all weather. Please send children with hats, sunglasses, pants, and long sleeves every day.

Natural Disasters:

In the event of a natural disaster, Durango Parks and Recreation will call the Durango Police Department. Please call the Durango Police Department for information if you are unable to reach us at the site. If we must evacuate the Recreation Center or Chapman Hill, we will go to the closest safe building (Boys and Girls Club, La Plata County Fairgrounds, Senior Center, or the Durango High School). We will notify the Durango Police Department and parents of our location.

Lunch & Snacks:

You must send a good snack and a water bottle with your child every day. There is no refrigeration or microwave oven available. Please do not pack items that will spoil in the heat (unless you send them in a small cooler with an ice pack). Please inform your children they will not be allowed to share their snacks or trade snacks. Due to the high number of allergies, we may provide additional instructions on what snacks are allowed at Gametime. We do not provide snacks or beverages. We have one designated snack time per day.

Bathing Suits:

Bathing suits and towels are needed for all children on designated swim days. Kids may have a swim day each week. Please clearly write your child's name on the tags of the bathing suit and towel. If your child does not have a bathing suit, they will not get to participate in the swim day as we do not lend bathing suits.

Footwear:

We suggest sending your child in sneakers due to the numerous activities throughout the day. We do not recommend sandals.

Lost and Found:

We will have a lost and found bin. It is the responsibility of your child to keep track of their belongings. Speak to your child about the importance of making sure they have all their belongings. Please label all belongings.

Personal Belongings:

Please do **NOT** send your child with electronics or toys. Durango Parks and Recreation is not responsible for any damage that may occur and/or loss of any electronics or toys. It is unnecessary for your child to bring money. If your child does bring money, they will be asked to put it away in a safe place, or the leaders will hold it until pick-up. Children will not be allowed to use the vending machines.

Sunscreen:

Please be sure to send sunscreen (labeled with their name) with your child every day. If your child does not have sunscreen, we may provide some upon parent/guardian written approval. Sunscreen will be applied regularly & repeatedly every day. Please take extra precautions and send children with additional sun protection. Items such as hats, sunglasses, pants, and long sleeves are strongly encouraged. You must read and sign the attached sunscreen form.

Schedules:

Schedules are available at the sign-in station every day. Weekly schedules will be adhered to and state where the children will be through the course of the day. Schedules may change due to various circumstances. Please call the Gametime Director with any questions of their location at 970-317-1511.

Lost Children:

In the event of a lost child, Durango Parks and Recreation will contact the local authorities and contact the parents. The children in our program will be educated on what to do if they become lost. Procedure: Get to the nearest phone, call 911, stay near the phone, and tell the officers you are with Durango Parks and Recreation Gametime. Gametime staff is thoroughly trained on how to properly account for all children consistently throughout the programs' duration (i.e. taking roll often, constant headcount, keeping children between themselves and another leader, etc.).

Visitors:

Visitors are not allowed at any facilities at this time. Thank you for understanding.

Transportation:

Durango Parks and Recreation has two buses and two minivans. Children will be transported to scheduled activities by a trained, licensed staff member. All children will wear a seat belt and upon staff availability an extra staff member will be in the vehicle to supervise the children. If no extra staff member is available, the number of children will not exceed the staff to children ratio governed by the State of Colorado, which is 1 staff member to 15 children. Staff will always have a cell phone on them when transporting children.

Cancelation Policy:

If your child is not attending Gametime you must cancel **3 days prior** to the date to receive a credit or refund. Please contact Guthrie Hardesty at Guthrie.Hardesty@durangogov.org or 970-375-7313, and/or the Recreation Center Front Desk at 970-375-7300 x0 if your child is **NOT** attending Gametime any day they were scheduled. If plans change and you decide to pick up your child from school on a day they were scheduled, please contact us as soon as possible. Otherwise, we will be calling you and the school to verify the child's location, and this creates a delay for all the other school's pickups. Thanks for your cooperation!

Parent Input:

Durango Parks and Recreation wants you to know how important it is for our program to have your input. Please feel free to discuss any ideas or concerns you may have about our Gametime program. We are always looking for new ideas and new ways to handle situations. Please contact Guthrie Hardesty at Guthrie.Hardesty@durangogov.org or 970-375-7313 with any questions, comments, or concerns. To file a complaint with the Colorado Department of Human Services, Division of Child Care please contact, Department of Human Services 1575 Sherman Street, Denver, Colorado, 80203 or 303-866-5948.

Important Phone Numbers:

Program Supervisor: Guthrie Hardesty 970-317-7313

Gametime Director: 970-317-1511

Durango Recreation Center Front Desk: 970-375-7300 x0

Durango Parks and Recreation Administration: 970-375-7321

Please sign and return this page to the Durango Recreation Center when you submit the Child Care Information and Permission Slip Forms for your child(ren). All documentation must be submitted before children will be allowed to attend Gametime. Thank you!

I acknowledge that I have read and understand the information provided to me in the Gametime Parent Packet.

I acknowledge that I have been given the opportunity to ask questions.

I agree to the policies and procedures outlined in this packet.

Signature _____

Printed Name _____

Date _____