



GAMETIME

Durango Parks & Recreation

Afterschool Gametime 2019 - 2020

Purpose:

Durango Parks and Recreation Gametime program is to provide children the opportunity to participate in various activities in a well supervised and safe environment.

Philosophy:

Our philosophy is to provide a safe, healthy, and nurturing environment for the children, while allowing parents to feel comfortable knowing that their children will be cared for in a professional and compassionate way. While we will follow each week's schedule of activities, the children will have ample time to explore, imagine and create their own fun, while meeting new friends and developing socialization skills.

Information:

- Children ages 5 – 14 years
- Gametime activities include crafts, reading, games, swimming, open gym, climbing wall, gymnastics, playground and field trips
- Recreation Center Twilight Room – All ages
- Monday 1:30 to 6:00pm (9R Early Release) Tuesday – Friday 3:00 to 6:00pm
- Transportation provided from Needham Elementary, Park Elementary, and Riverview Elementary.
- Register at the Durango Community Recreation Center or online at www.durangogov.org/register4rec

Fees:

Daily: \$12

No Afterschool Gametime or Kids Days on 8/19, 9/2, 11/28, 11/29, 12/24, 12/25, 12/31, 1/1, or 5/25

No Afterschool Gametime on non-holidays that your children are not in school. (i.e. 9R Professional Development Days, District Professional Development Days, etc.) Please enroll your children in our Kids Days program for those days. See all 2019-20 Kids Days at durangogov.org/gametime or contact Holden Randle at holden.randle@durangogov.org or 970-375-7317.

Drop off & Pick up:

Please be sure to sign in and out your child, we will sign your child in if we provide their transportation. Staff will be available for any assistance. Your child may be transported by our trained staff if they attend Needham elementary, Park elementary, or Riverview elementary. If your child does not attend one of the schools we provide transportation for, please contact Holden Randle at holden.randle@durangogov.org or 970-375-7317 to discuss other transportation options. If you drop your child off later or need to pick up earlier you need to refer to the schedule to find where your child's group is. You may also call the Director at 970-317-1511. Children will be released to a parent or alternate persons listed on the Child

Information Form. Children will not be released to other persons unless designated by written authorization and with proper identification.

A late charge of \$5.00 per 15 minutes per child will be assessed for children not picked up by 6:00pm. If we do not receive a call from parents within 30 minutes after we close and we are unable to reach an emergency contact person, the local authorities will be notified.

Discipline Policy:

Keeping children actively involved in meaningful and fun activities generally creates an environment in which problems are few and minor. However, in situations where rules are not followed, leaders will utilize the following procedures:

Behavioral infractions are documented: Staff will document in an effort to maintain a written accounting of problems and patterns.

Correction: Child is reminded of the rules and is asked once again to follow them.

Safe Place: Child is asked to "sit out" as a cooling off and calming down period.

Communication with Parents: Serious problems will be conveyed to the parent immediately by phone. Small problems will be communicated at the end of the day.

Suspension/Withdrawal: Serious or continuing problems may result in a behavioral plan, suspension and/or immediate withdrawal. We reserve the right to terminate the childcare contract.

Medical Emergencies:

In case of a medical emergency, every effort will be made to reach the parents. If the parents cannot be reached, we will try the emergency numbers the parents have listed on the Child Information Form. Emergency medical treatment by professionals will be given when all efforts to reach parents or guardians have failed. Children will be transported by emergency ambulance to the closest medical facility. In a life threatening emergency, EMS will be called immediately.

Illness:

We request that parents keep their children home when they show signs of illness. If a child comes to the program ill or becomes ill during the day, the parents will be asked to pick up their child. Ill children will be isolated, to the best of the staff's ability, from others in the program until they are picked up. We will notify San Juan Basin Health Department if any child has attended our program and has been diagnosed with a communicable disease.

24 Hour Rule:

If a child is sent home due to fever of 101 degrees or greater, vomiting two or more times, or diarrhea two or more times, they may not return the day after being sent home. They may return after being symptom free for 24 hours.

Medication:

If a child needs to take medication which must be dispensed at Gametime or requires medication in the event of an emergency (i.e. food allergy, asthma, Epi pen), the child's physician must complete the medication form. The form must be submitted and reviewed by

our Nurse Practitioner and staff before the child may attend Gametime. Contact Holden Randle at holden.randle@durangogov.org. We are unable to administer Tylenol. State law forbids us from applying anything except soap, water and a Band-Aid to any open wound.

Sick Policy:

Please do not bring your child to Gametime, if they are sick. Children will be excluded from Gametime, if the illness prevents the child from participating in activities, increases risk of transmission to others, and if the illness requires more care than staff are able to provide.

Exclusion is Necessary:

Chicken Pox: Until blisters have dried and crusted

Conjunctivitis (pink eye): Return 24 hours after treatment has been started

Coughing: If it is severe, uncontrolled or has difficulty in breathing

Croup: A doctor note with diagnosis and treatment is necessary to return.

Diarrhea: If it is not contained and until 24 hours from doctor stating the cause and that it is not contagious.

Norovirus: Return after at least 24 hours have passed since the vomiting and diarrhea symptoms ended.

Salmonella: Return after at least 24 hours have passed since the vomiting and diarrhea symptoms ended.

Shingella: Return after at least 24 hours have passed since the vomiting and diarrhea symptoms ended.

E.coli: Return after at least 24 hours have passed since the vomiting and diarrhea symptoms ended.

Fever: If the fever is equal to or greater than 101 degrees F. Must be fever free for 24 hours.

Head Lice: Until treatment has been completed.

Hepatitis A: Until one week after onset or illness or jaundice.

Herpes: If mouth sores are oozing and cannot be covered

Impetigo: Until 24 hours after treatment starts

Rash (body), Ringworm, Roseola and RSV: A doctor's note with diagnosis and treatment is necessary to return

Vomiting: Exclusion for children who have 2 or more episodes of vomiting in the past 24 hours. Child must be excluded for 24 hours AFTER last episode of vomiting

Additional foodborne illnesses with doctor notices specifying individuals as free of illness

Exclusion not Necessary:

Cold Symptoms: Child may attend if fever free. If child has green/yellow nasal discharge lasting more than a few days and is accompanied by fever, child must see doctor.

Coxsackie virus: If child is able to participate in activities.

Ear Infection: Unless child has a fever equal to or greater than 101 degrees F.

Fifth's Disease: Child is no longer contagious once rash illness appears.

Records of Immunization:

The Division of Child Care, part of the Colorado Department of Human Services, requires us to have in each registered child's file, a copy of their immunization records. Gametime utilizes the Colorado Immunization Information System (CIIS), a confidential, secure, statewide immunization registry.

Child Abuse:

All staff of Durango Parks and Recreation is mandated by the State of Colorado to report any suspicion of child abuse. To file a statement of complaint call The Department of Human Services at 259-5465 or 303-866-5948.

Children with a Disability:

We do provide services for children with a disability, within our limitations. Durango Parks and Recreation is an inclusionary program and will not discriminate based on a child's developmental needs or disability. We will work with the parents/guardians to try and accommodate each child based on our staff availability. If your child has special needs, please contact Holden Randle at holden.randle@durangogov.org.

Severe Weather:

In the event of inclement or excessively hot weather, Gametime staff may vary the schedule for the safety of the kids. We ask that parents dress their children appropriately for all weather. In the event that school has been cancelled due to severe weather (i.e. Snow Days, Flooding, Natural Disaster, etc.) we **will not** refund enrollment. We staff according to the original Durango School District 9-R calendar and do not cancel programs in the event of severe weather.

Natural Disasters:

In the event of a natural disaster, Durango Parks and Recreation will call the Durango Police Department. Please call the Durango Police Department for information, if you are unable to reach us at the site. If we must evacuate the Recreation Center, we will go to the closest safe building (Boys and Girls Club, La Plata County Fairgrounds, Senior Center, or the Durango High School). We will notify the Durango Police Department and parents of our location.

Snack:

Please send a good snack and a water bottle with your child. There is no refrigeration or microwave oven available. Please do not pack items that will spoil in the heat (unless you send them in a small cooler with an ice pack). Please tell your children not to share their snacks with other kids due to the high number of allergies. We do not provide snacks or beverages. We have one designated snack time per day.

Bathing Suits:

Bathing suits and towels are needed for all children. Kids will have a swim day each week, typically on Mondays. Please clearly write your child's name on the tags of the bathing suit and towel. If your child does not have a bathing suit, they will not get to participate in the swim day as we do not lend suits from our lost and found.

Footwear:

We suggest sending your child in sneakers due to the numerous activities throughout the day. We do not recommend sandals.

Lost and Found:

We will have a lost and found bin. It is the responsibility of your child to keep track of his/her belongings. Speak to your child about the importance of making sure they have all their belongings. Please label all belongings.

Personal Belongings:

Please do not send you children with any personal toys or electronics. Durango Parks and Recreation is not responsible for any damage that may occur or loss of any of the electronics or toys. We do not feel it is necessary for your child to bring money. If your child does bring money, they will not be allowed to use the vending machines as it tends to cause problems amongst the group.

Sunscreen:

Be sure to send sunscreen with your child every day, if your child does not have sunscreen we may provide some upon parent/guardian written approval. Sunscreen will be applied when deemed necessary for the Afterschool Gametime program.

Please take extra precautions and send them with items such as a hat. Please read and sign the attached sunscreen form.

Schedules:

Schedules are posted online at durangogov.org/gametime and will be available at the sign in/out area. Weekly schedules will be adhered to and will state where the children will be through the course of the day. Schedules may change due to various circumstances. Please call the Gametime Director with any questions of their location.

Lost Children:

In the event of a lost child, Durango Parks and Recreation will contact the local authorities and contact the parents. The children in our program will be educated on what to do if they become lost. Procedure: Get to the nearest phone, Call 911, stay near the phone, and tell the officers you are with Durango Parks and Recreation Gametime. Gametime staff is trained on how to properly account for all children consistently throughout the programs duration. (i.e. taking roll often, constant headcount, keeping children between themselves and another leader, etc.)

Visitors:

All visitors must sign in. They must show at least one form of identification. Visitors must be a child's approved parent or guardian, or approved by the parent or guardian. Staff must be notified in advance of any visitor. Staff are trained to handle any strangers as a threat and will take necessary precautions if they are not informed about a visitor.

Transportation:

Durango Parks and Recreation has two buses and two mini-vans. Children will be transported to scheduled activities by a staff member. All children will be seat belted and upon staff availability an extra staff member will be in the vehicle to supervise the children. If no extra staff member is available, the amount of children will not exceed the staff to children ratio governed by the State of Colorado, which is 1 staff member to 15 children. Staff will always have a cell phone on them when transporting children.

Cancelation Policy:

If your child is not attending Afterschool Gametime you may cancel 3 days prior to the date and receive a credit or refund. Please contact Holden Randle at 970-375-7317 or the Recreation Center Front Desk at 970-375-7300 x0 if your child is NOT attending Afterschool Gametime. Please notify Holden Randle of the Recreation Center Front Desk if your child was picked up from school and will not be attending Afterschool Gametime, this is important because your child will still show up on our enrolled list and if they do not show up to our bus/van they will be tracked down by calling the school and the parent/guardian.

Parent Input:

Durango Parks and Recreation wants you to know how important it is for our program to have your input. Please feel free to discuss any ideas or concerns you may have about our Afterschool Gametime program. We are always looking for new ideas and new ways to handle situations. Please contact Holden Randle at holden.randle@durangogov.org or 970-375-7317 with any questions, comments, or concerns. To file a complaint with the Colorado Department of Human Services, Division of Child Care please contact, Department of Human Services 1575 Sherman Street Denver, Colorado 80203 or 303-866-5948.

Important Phone Numbers:

Program Supervisor: Holden Randle 970-375-7317

Afterschool Gametime Director: 970-317-1511

Durango Rec Center Front Desk 970-375-7300 x0

Durango Parks and Recreation Administration 970-375-7321

Durango Parks and Recreation Fax Number 970-375-7337