

PLEASE READ ALL INSTRUCTIONS BEFORE COMPLETING THE FORMS



2019
City of Durango
Low Income Transit Pass -
Application Form and Instructions

Standard monthly Transit passes are \$30 per month (\$20 for a Youth, Senior or Disabled pass). The Low Income Transit Pass program allows qualified applicants to purchase monthly passes at a reduced rate of \$20 per month for a standard pass and \$15 a month for a Senior or Disabled pass. Only one application is required per household; if approved, all household members listed on the application will be eligible for a Low Income Transit Pass.

You may qualify for the Low Income Transit Pass if you meet ALL of the following requirements:

- **Applicant's household income may not exceed the following income guidelines** (see chart below), as set forth by the United States Department of Housing and Urban Development. Total income includes income from all sources.

Number of Family Members on Application	Total Income from All Sources	
	2018	2017
One	\$27,500	\$25,700
Two	\$31,400	\$29,350
Three	\$35,350	\$33,000
Four or More	\$39,250	\$36,650

- Family members, including the applicant, who are 18 years and older must provide a copy of a valid identification. This must be submitted with the application.
- If the application is for the applicant only (as an individual), he or she must establish that they are not claimed as a dependent on anyone else's tax return for the year for which the rebate is claimed.
- You **MUST** attach a copy of your **most current Federal Tax Return** if you are required to file a Federal Tax Return.
- If you are **NOT** required to file a Federal Tax Return you must attach some sort of legal document such as your Social Security income statement and/or any other document that would verify income you have received.
- **Failure to provide income documentation will result in a rejection of your application.**

Applications and instructions are available at the Transit Center, 250 W 8th Street, Durango and on the website at www.durangogov.org.

All applications and required documentation must be received prior to issuance of low income pass. Incomplete applications will not be processed. **Please allow up to two weeks for processing.** If you have any questions about the program or the application, please call 970-375-4941 and leave a message or email questions to transit@durangogov.org.

Passes may only be purchased at the Transit Center ticket window (M-F 7:00 AM – 5:00 PM)

CITY OF DURANGO

Low Income Transit Pass Application
Send or bring completed forms with all attachments to:
 City of Durango
 Low Income Transit Pass Program
 250 W 8th Street
 Durango CO 81301

For Office Use Only

Date Processed: _____
 Verified Income: _____
 Approved: _____
 Claim Denied: _____
 Reason for Denial: _____

Last Name	First name and initial	Date of Birth		
		Month	Day	Year
Applicant				
Spouse				
Mailing Address				
Street Address				
City	State	Zip	Phone Number	

ADDITIONAL FAMILY MEMBER TABLE: Please list below all family members to be included in this application that are not already listed above. Only one application is allowed per family household. Family members are only those persons that you claim on your Federal Tax Return.

Family Household Members		
Full Name	Relationship to Applicant	Date of Birth

INCOME INFORMATION WORKSHEET: All income must be listed for all people included on this application. Please list amounts from all sources that you or members received during 2017 or 2018. You will be required to submit documents verifying the accuracy of this information.

Income Table					
Source of Income	Yourself	Spouse	Family Member #1	Family Member #2	Total Amount
Salaries, wages, tips, and other employee compensation.					
Interest income, dividends, stock income					
Business income, including farm, rents and royalties					
Social Security benefits					
Private pensions, Old Age pension or VA benefits					
Alimony/Child Support					
Workers Compensation					
Other disability income					
Other income (explain)					

DECLARATION: I/We do affirm that I/we meet the income eligibility criteria in the application and instructions for the City of Durango Low Income Transit Pass program; and that all the information included on and with this application is correct. I/we also understand that participation in this program must be renewed annually.

Applicant's Signature

Date

Spouse's Signature

Date

Please allow up to two weeks for processing

Mail or bring completed application and attachments to:

City of Durango

Low Income Transit Pass Program

949 E 2nd Avenue

Durango, CO 81301

Have you enclosed the following?

- Low Income Transit Pass Program Application
- Income Verification Documentation - Required
- Copies of valid identification - Required.

The City of Durango is not responsible for processing incomplete applications.