



Chapman Hill Rink and Pavilion Rental Form

Return application to: 500 Florida Rd., Durango Co 81301

Fax To: 970-385-2968

No reservation will be made without FULL payment

DATE: _____ ORGANIZATION: _____

CONTACT NAME (S): _____

ADDRESS: _____

DAYTIME PHONE: _____

EVENING PHONE: _____

ROOMS REQUESTED:

- Alpine Room Freestyle Room Hat Trick Room Slalom Room Pavilion (all rooms)
- Birthday Party Rink Dry Time Rink Ice Time Ski Hill Park Permit Other _____

- Additional hourly price for each staff required for large events
- Deposits will be required
- Concession Operation is the responsibility of the City on all events, all other food vending must be approved by Parks and Recreation
- 15% gross fee required on all events for profit in addition to rental fees
- Renter may be required to provide proof of insurance naming the City as Additional Insured on specific events

Date(s) of Event: _____ Time of Event: _____

Number of Participants: _____ Is the use of this property for monetary gain? YES NO

Proposed Activity: _____

Will concessions be needed? YES NO What type of food? _____

ROOM SETUP:

- Rectangle Tables Number _____ Chairs Number _____
- Sound System (check this box if you desire to bring your own sound system. Some noise restrictions may apply)
- Outdoor bar-b-que (additional cost \$30)

Please explain or draw room setup instructions in space below

CONDITIONS OF THIS RENTAL PERMIT:

1. The provisions of City Ordinance section 18-34 shall apply.
2. If any food or merchandise is to be sold, applicant must attach to this permit, thirty (30) days prior to proposed activity, a letter of intent and receive approval as specified in City Ordinances section 18-34.
3. All served Food and Drink must be prepared off site. The concession area will not be available for non-city use. All caterers must be licensed and must have their license on file with the Durango Parks and Recreation Department.
4. No stages or platforms are permitted unless approved by City Building and Fire Codes.
5. City Ordinance sections 16-4 prohibits loud noises. A noise ordinance variance must be obtained from the Police Department for use of amplifiers.
6. The provisions of City Ordinance section 4-28 shall apply. It shall be unlawful for any person the ride, lead or drive horses upon this facility.
7. Chapman Hill Rink, Pavilion, and all indoor facilities are non-smoking.
8. No Alcohol will be permitted without an approved Special Events Permit.

I, the undersigned, accept responsibility for the above conditions and agree to make restitution for any damage to the facility or City property. I hereby exempt and release the City of Durango, its officers, employees, agents and servants from any and all loss, liability, claims, demands, actions, and causes of actions whatsoever arising out of any loss, damage or injury that may occur as a result of the referenced facility use requested herein.

SIGNATURE _____ DATE _____

Approved by:
Chapman Hill Supervisor _____ DATE _____

Staff Comments _____